

Application Checklist for Certified Speaking Professional (CSP) Designation

Components of application Stage One:

- ☐ Fully Completed and signed application form and Statutory Declaration
- ☐ Payment of fee
- ☐ Completed Release of Information Authority
- ☐ A full length recording of a paid keynote presentation with a link to a web-based video. Must be one of presentations being counted in the application.
- ☐ Sufficient electronic examples of marketing materials for assessment to be made on professionalism and expertise
- ☐ Sufficient electronic examples of products for assessment to be made on professionalism and expertise
- ☐ Completed summary spreadsheet of five years of work and income using the approved template

Stage Two

During the assessment, all applicants may be asked to provide detailed information on specific months within their application. At this stage, applicants will need to provide detailed information on every engagement during the selected months.

These details will be subject to verification by an auditor external to VSAI.